

EVSRA Assistant Regatta Director – Land Operations

Coordinates the work of the following areas of regatta responsibility:

- Grounds :
 - Site Management - Boat Trailer and food trailer parking.
 - General Parking
 - Admissions
- Police/Security
- Docks (Launch and Recovery)

Prior to Regatta Season:

- (1) Participates in the inventory of regatta supplies. Identifies equipment/materials needed and submits list to Regatta Director for approval.
- (2) Participates in Parent Orientation.

Week Prior to Regatta:

- (1) Point of contact for LOC volunteers assigned to areas of responsibility; responds to any issues and/or questions relating to the operation of the regatta.
- (2) Assists the Site Manager with trailer parking as needed the day before the regatta.

Regatta Day (prior to start up of events and through-out the day):

- (1) Checks with the Grounds Master and off-duty policemen to ensure grounds are covered.
- (2) Assists the Site Manager with trailer parking as needed.
- (3) During the day, point of contact for LOC volunteers assigned to areas of responsibility and off-duty policemen; responds to any issues and/or questions

EVSRA Assistant Regatta Director – Water Operations

Coordinates the work of the following areas of regatta responsibility:

- Launches
- Course Marshals
- Stake boat holders
- Course Management (Includes start and finish platforms)

Prior to Regatta Season:

- (1) Identifies any course repairs, improvements, and/or materials needed and submits all recommendations, along with projected costs, to the Regatta Director. After approval, the Assistant Director will work with the Course Master and LOC volunteers to coordinate completion of the course repairs and/or enhancements before the first regatta.
- (2) Participates in the inventory of regatta supplies. Identifies equipment/materials needed and submits list to Regatta Director for approval.
- (3) Participates in Parent Orientation.

Week Prior to Regatta:

- (1) Point of contact for LOC volunteers assigned to areas of responsibility; responds to any issues and/or questions relating to the operation of the regatta.

Regatta Morning (prior to start-up of events and through-out the day):

- (1) Course - Checks the course and coordinates any adjustments with the Course Master; includes start and finish platforms.
- (2) Launches – Ensures adequate number of launches and drivers are in place for the regatta and there are no equipment issues. Includes assignment of course marshals to ensure experienced volunteers are in these positions.
- (3) Start, stake boat holders, confirms with LOC Rep required number of volunteers are scheduled.
- (4) During the day, point of contact for LOC volunteers assigned to areas of responsibility; responds to any issues and/or questions.